



BARRY KEEL
Chief Executive
Floor 1 - Civic Centre
Plymouth
PL1 2AA

www.plymouth.gov.uk/democracy

Date 24/08/10 Telephone Enquiries 01752 307990 Fax 01752 304819
Please ask for Ross Johnston, Democratic Support Officer e-mail ross.johnston@plymouth.gov.uk

SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

DATE: THURSDAY 2 SEPTEMBER 2010
TIME: 10.00 AM
PLACE: COUNCIL HOUSE (NEXT TO THE CIVIC CENTRE) PLYMOUTH

Committee Members–

Councillor James, Chair
Councillor Lowry, Vice Chair
Councillors Berrow, Browne, Dann, Lock, Murphy, Stark and Thompson

Substitutes–

Any Member other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL
CHIEF EXECUTIVE

SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

PART I (PUBLIC PANEL)

AGENDA

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance by panel members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make declarations of interest in respect of items on this agenda.

3. MINUTES

(Pages 1 - 8)

To confirm the minutes of the last Support Services Overview and Scrutiny Panel held on 8 July 2010.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING RESOLUTIONS AND FEEDBACK FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

(Pages 9 - 10)

To receive any feedback from the Overview and Scrutiny Board on issues which concern this panel.

6. CIP 2 - INFORMING AND INVOLVING RESIDENTS UPDATE

To receive an update on Corporate Improvement Priority 2 – Informing and Involving residents.

7. CIP 13 - SUPPORTING COUNCIL STAFF TO PERFORM BETTER UPDATE

To receive an update on Corporate Improvement Priority 13 – Supporting Council Staff to Perform Better.

8. APPRAISAL REVIEW

(Pages 11 - 24)

To receive an update from the Assistant Director for HR and Organisational Development on the appraisal system.

9. CIP 14 - PROVIDING BETTER VALUE FOR MONEY UPDATE

To receive an update on Corporate Improvement Priority 14 – Providing Better Value for Money.

10. VFM QUARTERLY UPDATE

To receive the VFM quarterly update on the ethos of VFM across the council.

11. QUARTERLY SCRUTINY REPORT (Pages 25 - 32)

To approve the Support Services Overview and Scrutiny report for the first quarter.

12. BUDGET AND PERFORMANCE REPORT (Pages 33 - 78)

To receive an update report on budget and performance.

13. WORK PROGRAMME (Pages 79 - 80)

To receive the panel's work programme for 2010/2011.

14. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) ... of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE PANEL)

MEMBERS OF THE PUBLIC TO NOTE that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil.